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MINUTES of MEETING of BUTE AND COWAL AREA COMMITTEE held in the TIMBER PIER BUILDING, DUNOON on TUESDAY, 5 DECEMBER 2017

Present: Councillor Bobby Good (Chair)

Councillor Jim Anderson	Councillor Yvonne McNeilly
Councillor Gordon Blair	Councillor Jean Moffat
Councillor Jim Findlay	Councillor Alan Reid
Councillor Audrey Forrest	Councillor Len Scoullar

Attending: Shirley MacLeod, Area Governance Manager
David Mitchell, Dunoon Grammar School
Barry Wilson, Rothesay Academy
Sonya Thomas, Performance Management and Improvement Officer
Marilyn Reilly, Bute and Cowal Development Officer
Feargal De Buitelier, CARS Officer
Mike Casey, Schools Redevelopment Project Manager
Antonia Baird, Community Development Officer
Lorna Pearce, Senior Development Officer
John Gordon, Programme Manager, CHORD

1. APOLOGIES

No apologies for absence were intimated.
It was intimated that Councillor Blair would join the meeting late.

2. DECLARATIONS OF INTEREST

Councillor Bobby Good and Councillor Jim Anderson declared a non-financial interest at item 11. Dunoon Business Improvement District (BID) due to them both being members of the board.

The Chair ruled and the Committee agreed to take agenda items 11. Dunoon Business Improvement District (BID) and item 10. Participatory Budgeting Out of sequence to facilitate officer attendance. These items were therefore taken after item 4. Secondary School Reports of The agenda.

3. MINUTES

(a) **Bute and Cowal Area Committee - 5th September 2017**

The Minute of the Bute and Cowal Area Committee held on 5th September 2017 was approved as a correct record.

(b) **Bute and Cowal Community Planning Group - 3rd October 2017 (for noting)**

The minute of the Bute and Cowal Community Planning Group held on 3rd October 2017 was noted.

(c) **Cowal Transport Forum - 4th October 2017 (for noting)**

The minute of the Cowal Transport Forum held on 4th October 2017 was noted.

(d) **Forward Dunoon and Cowal - 25th October 2017 (for noting)**

The minute of the Forward Dunoon and Cowal meeting held on 25th October 2017 was noted.

4. SECONDARY SCHOOL REPORTS

(a) **Dunoon Grammar School**

The Head Teacher of Dunoon Grammar School took the Committee through a progress update report on the schools achievements for the 2017 session.

Decision

The Committee:

1. Noted the contents of the report; and
2. Commended the work being done by the school.

Report by Head Teacher, Dunoon Grammar School dated 5 December 2017, submitted)

(b) **Rothesay Academy**

Councillor Blair joined the meeting during the consideration of this item.

The Head Teacher of Rothesay Academy took the Committee through a progress update report on the school's achievements in the 2017 session.

Decision

The Committee:

1. Noted the contents of the report and;
2. Commended the work being done by the school.

(Ref: Report by Head Teacher of Rothesay Academy dated 5th December 2017, submitted)

5. PUBLIC QUESTION TIME

There were no questions from the public.

Councillors Good and Anderson having declared a non-financial interest at the start of the meeting took no part in the discussion of the following item.

6. DUNOON BUSINESS IMPROVEMENT DISTRICT (BID)

The Committee gave consideration to a verbal update on the outcome of a report that was presented and the recommendations within, agreed at the Council meeting of the 30 November .

Decision

The Committee noted the verbal update.

(Ref: Verbal update by Bute and Cowal Development Officer, dated 5 December 2017, submitted.)

Councillor Blair declared a non-financial interest in the following item due to being a member of the Cowal Fiddle orchestra.

7. PARTICIPATORY BUDGETING

The Committee gave consideration to a report providing information on Supporting Communities Fund – Participatory Budgeting Pilot Approach 2018/2019.

Decision:

The Committee noted the role of the Area Committee in the Participatory Budget approach to distributing the Supporting Communities Fund.

(Ref: Report by Community Planning Manager, dated 5 December 2017, submitted.)

8. COUNCIL PERFORMANCE REPORTING FQ2 2017/18

The Committee considered the Area Scorecard for financial quarters 1 and 2 of 2017-2018.

Decision

The Committee:-

1. Noted the performance presented on the scorecard.
2. Noted work is ongoing to embed the new reporting process going forward; and
4. Agreed to provide any feedback on suggested improvements/additions to the scorecard, this would be discussed at the next scheduled Business Day.

(Ref: Report by Performance and Improvement Officer dated 5th December 2017, submitted).

9. DUNOON CONSERVATION AREA REGENERATION SCHEME (CARS) GOVERNANCE

The Committee gave consideration to a report seeking approval of the proposed governance arrangements for Dunoon CARS 2017-2022.

Decision

The Area Committee agreed to approve the governance arrangements detailed in the report.

(Ref: Report by Dunoon CARS Officer, dated 5 December 2017, submitted.)

10. CHARITY AND TRUST FUNDS

A report setting out the proposed method for distribution of the charities and trust funds in the Bute and Cowal Area was considered.

Decision

1. The Committee agreed the distribution of the Charities and Trust Funds as outlined in the report; and
2. Noted the change in governance arrangements for two funds which will now be disbursed to Live Argyll.

(Ref: Report by Finance Manager dated 5th December 2017, submitted).

11. NEW SCHOOLS REDEVELOPMENT PROJECT - KIRN PRIMARY SCHOOL AND DUNOON PRIMARY SCHOOL

A report providing the Committee with progress on the Council's Schools Redevelopment Project in partnership with hubNorth Scotland Ltd (hubNorth) to build a new primary school in Kirn and the refurbishment/part new build of Dunoon Primary School, was considered.

Mr Casey gave a presentation to the Committee on the progress with both Kirn and Dunoon Primary Schools.

Decision

The Committee:

1. noted the contents of the report and presentation;
2. thanked Mr Casey and his Team for all their hard work with these projects; and
3. Noted that concerns raised around the consultation process should be raised with the Head of Service for Education.

(Ref: Report by School Redevelopment Project Manager dated 5th December 2017, submitted).

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following items of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraphs 8&9 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

E1 12. DISCOVERY CENTRE GRANT RECOMMENDATION

The Committee gave consideration to a report seeking approval of a grant award to Visit Scotland in relation to the repair of their property, the winter gardens discovery centre, Rothesay.

Decision:

The Area Committee:

1. Agreed the recommendation at 2.1 of the report; and
2. Noted that concerns raised be reported to Historic Scotland.

(Ref: Report by Senior Development Officer, dated 5 December 2017, submitted.)

E1 13. CHORD - QUEENS HALL, DUNOON - COMMERCIAL UPDATE

A report providing the Committee with an update on the commercial position of the project was considered.

Decision

The Committee agreed the recommendations at 2.1 and 2.2 of the report.

(Ref: Report by CHORD Programme Manager dated 5th December 2017, submitted).

14. WORKPLAN

The Committee considered the Bute and Cowal Workplan for December.

Decision

The Committee:

1. Noted the Bute and Cowal Workplan; and
2. Requested that the Transformation Project Manager be invited to the next Bute and Cowal Business Day in respect of providing an update on Public Conveniences.

(Ref: Bute and Cowal Workplan dated 5th December 2017, submitted).

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